

# THE KATE EDGER EDUCATIONAL CHARITABLE TRUST

## POSTGRADUATE DIPLOMA AWARDS



### PURPOSE

To assist women graduates to undertake a Postgraduate Diploma full time at an approved Institute in the Auckland area.

**If you are enrolled or intending to enrol at the University of Auckland you MUST apply using the online application form available at <https://www.auckland.ac.nz/en/for/current-students/cs-scholarships-and-awards/cs-search-for-scholarships-and-awards.html#/form> Applications not made online will not have a successful award recorded on your University of Auckland transcript. Applicants enrolled at other institutes in the Auckland area should apply using the following form.**

### REGULATIONS

1. A minimum of three **Postgraduate** Diploma Awards of \$8,000 shall be offered annually. (N.B. Students intending to apply for the **Graduate** Diploma of Teaching or any other Graduate Diploma are not eligible to apply for this award.)  
**Closing date: 29 November 2017.**
2. Applicants for the Postgraduate Diploma Awards must be:
  - a) women;
  - b) New Zealand Citizens or Permanent Residents;
  - c) enrolled or planning to enrol full time for a Postgraduate Diploma, for the following academic year, at the University of Auckland, the Albany Campus of Massey University, AUT University, Manukau Institute of Technology, Unitec, Te Whare Wānanga O Awanuiārangi, Auckland, or Whitecliffe College of Art and Design.
3. In making these awards, the selection committee shall give consideration to:
  - a) the applicant's academic record;
  - b) the applicant's referee's report;
  - c) the applicant's need for financial assistance;
  - d) the applicant's aspirations for the future;
  - e) any special circumstances, e.g. family responsibilities, personal disability, considered relevant.
4. Each applicant for these awards must submit her application **on the current prescribed application form**, together with:
  - a) a certified copy or statutory declaration of her academic record (this can be in the form of a certified digital document from the tertiary institution);
  - b) a certified copy of evidence of status as a New Zealand Citizen or Permanent Resident;
  - c) confirmation that a confidential report has been sought from one referee.

**“Certified copy” means a copy of the original, certified as true by an appropriate authority (for example, University Registrar, Head of Department or Study Supervisor, or Justice of the Peace). A “Statutory declaration” must be made before a Justice of the Peace or Solicitor on the appropriate form.**

5. These awards may not be held concurrently with an award or grant of equal or higher value. This includes sponsored or paid study leave.

6. The Postgraduate Diploma Awards shall be paid in one instalment on presentation of proof of enrolment as a Postgraduate Diploma student at one of the above named tertiary Institutes, for example a copy of the received fees' invoice or certification from the relevant department.

7. A successful applicant is required to complete her year of study and to make a brief report at the end of this study. Failure to complete two full consecutive semesters will require refund of the full value of the award.

#### **APPLICATIONS AND ENQUIRIES**

Application forms for these awards are available from:

<https://www.academicdresshire.co.nz/Academic+Awards+Available/Postgraduate+Awards.html>

Enquiries to: [awards@kateedgertrust.org.nz](mailto:awards@kateedgertrust.org.nz)

Please send your completed application by:

Email attachment plus scanned copies of 4 a) and b) above to [admin@kateedgertrust.org.nz](mailto:admin@kateedgertrust.org.nz);

Or by post to:

Postgraduate Diploma Awards  
The Kate Edger Educational Charitable Trust  
Private Bag 93208  
Parnell  
Auckland 1151;

Or hand deliver to: Academic Dress Hire, 17 George Street, Parnell.

**Closing date: 29 November 2017.**

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**POSTGRADUATE DIPLOMA AWARDS**  
Application Form



All information provided is confidential

#### A. PERSONAL DETAILS

Name:

Student ID number:

Mobile:

Email:

Address:

Will you be a full-time student this year?

Are you a New Zealand citizen?

Are you a Permanent Resident of New Zealand?

**Please supply a certified copy of evidence of your citizenship status: a birth certificate, citizenship certificate or relevant passport pages (e.g. if you are a Permanent Resident, you must supply a copy of your Permanent Resident Visa). If you are offered an award, you will be required to prove that you are enrolled as a full-time student for the duration of the award.**

#### B. ACADEMIC GOALS

What diploma are you enrolled in this year?

What is your major?

Where are you studying?

What is your expected date of completion of this diploma?

Please provide details about any other scholarships, bursaries, or awards you currently hold, including paid study leave.

**Please attach a certified copy of your up-to-date official transcript, or your up-to-date unofficial transcript accompanied by a statutory declaration.**

#### C. FINANCIAL CIRCUMSTANCES

What sources of income/funding do you have or hope to have to assist you in funding your studies? (e.g. income support, student allowance, student loan, partner, paid employment, other awards or scholarships etc.)

Please note any special circumstances (family, personal, or financial) that could be considered as part of your application. These could include number and ages of children, parenting status, health/disability status, your debt situation:

#### D. FUTURE GOALS

Briefly describe the work you plan to undertake once you have completed your course of study:

#### E. REFERENCE

You need to ask one member of academic staff to provide a confidential email reference using the form on the next page. Enter the details of the academic staff member here:

|      |               |
|------|---------------|
| Name | Email address |
|------|---------------|

#### FINAL CHECK

Please check each statement to confirm you have met all requirements:

|   |                          |
|---|--------------------------|
| I have read the purpose and regulations of the award  | <input type="checkbox"/> |
| I am a full-time student  | <input type="checkbox"/> |
| I have given full details in every section  | <input type="checkbox"/> |
| I have enclosed all the supporting documents required, including a certified copy of proof of my residency or citizenship status, and <b>either</b> a certified copy of my official transcript <b>or</b> my downloaded unofficial transcript accompanied by a statutory declaration | <input type="checkbox"/> |
| I have asked one referee to email a confidential report   | <input type="checkbox"/> |

(N.B. A Statutory Declaration is available at the end of this application form.)

**The Selection Panel will NOT consider applications that do not contain the required information.**

Please keep a copy of your application.

Your signature:

Date:

Please send this completed application form, together with certified copies of your official academic record or a statutory declaration accompanying your current unofficial transcript, and evidence of New Zealand Citizenship or Permanent Residency, by:

- Email attachment to [admin@kateedgertrust.org.nz](mailto:admin@kateedgertrust.org.nz)

- Or by post to:

Postgraduate Diploma Awards  
The Kate Edger Educational Charitable Trust  
Private Bag 93208  
Parnell  
Auckland 1151

- Or hand deliver to:

Academic Dress Hire, 17 George Street, Parnell.

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 Reference



The purpose of the Postgraduate Diploma Awards is to assist a woman graduate to carry out full-time study for a Postgraduate diploma at an approved Institute in the Auckland area. All information supplied is confidential to those involved in the selection procedures.

Please complete the following form and e-mail to [admin@kateedgertrust.org.nz](mailto:admin@kateedgertrust.org.nz) using the subject line 'Postgraduate Diploma Awards'.

| Applicant | Referee     |
|-----------|-------------|
| Name:     | Name:       |
|           | Institute:  |
|           | Department: |
|           | Position:   |

As you have had an opportunity to form a view of the applicant's work, study and progress, we invite you to comment on the applicant's commitment to her work, research ability, potential and any other relevant comments:

How long have you known the applicant?

In what capacity do you know the applicant?

Signed:

Date:

## STATUTORY DECLARATION

**Note: You must sign and date this declaration in the space provided in the presence of a Justice of the Peace. The initial statement of the declaration, containing your name, address, profession, and a list of the documents being witnessed, should be completed on a computer in advance of printing this form.**

I,   


, of 

, hereby solemnly and sincerely declare that

annexed to this application are documents that have been obtained without alteration from online sources.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

Declared at \_\_\_\_\_, this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

Signature of declarant:

Before me, \_\_\_\_\_, Justice of the Peace for New Zealand.

Signature of Justice of the Peace:

**PLEASE NOTE THAT MAKING A FALSE DECLARATION IS A PROSECUTABLE OFFENCE**